

How to enable and report on History Tracking on Q-assign fields

Enable History Tracking on Q-assign fields and set up a Report to view the tracking

Salesforce provides History Tracking and reporting facility on the fields on which tracking is turned On. Q-assign's objects are compatible with both 'History Tracking' and Custom Reports features. To track and report the field changes in the 'Assignment Groups' please proceed as follows:

Go to **Setup | Objects | QA Assignment Group** and click **Edit**

- Under **Custom Object Definition Detail**, please check **Enable Reports** and **Track Field History** and click **Save**
- Under **Custom Fields & Relationships**, click **Set History Tracking**
- Select the fields you would like to track the history and click **Save**

Go to the tab **Reports (All Tabs | Reports)**

- Click **New Report** to create a new report
- From **Other Reports**, select **QA Assignment Group History** then click **Create**
- Select the ListView of **Assignment Groups** and then Drag and drop the fields in the Report from the **Fields** panel shown on the left-hand side
- Click **Save** and then **Run/Save** and **Run Report**

Once you run the report it will show the tracked history of the fields selected in the steps above.

Please contact us at support@ortooapps.com for any questions.